

# RINGSTEAD PARISH COUNCIL

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To: All Parish Councillors

From: Ms L Ritchie, Clerk to Ringstead Parish Council

Dear Councillor

You are hereby summoned and required to attend an **Ordinary Meeting** of Ringstead Parish Council to be held at the Village Hall conference on **Weds 10<sup>th</sup> July 2024** commencing at 7.30 pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

## AGENDA

**To remind Councillors of the requirement to ensure that their [Register of Interests](#) is up to date at all times.**

RPC24/0060 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).

RPC24/0061 To Receive and approve apologies for absence.

RPC24/0062 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).

RPC24/0063 To receive and approve for signature the Minute of the Meeting held on 12<sup>th</sup> June 2024.\*

RPC24/0064 Review of Actions from previous meeting and to receive the Clerk's Report.\*

Action	By Whom	Status
Publish Finance Regulations	Clerk	Complete
Publish Minutes	Clerk	Complete
Submit Annual Governance Return to External Auditor	Clerk	Complete
Publish Annual Governance documents on website	Clerk	Complete
Publish notice for the exercise of public rights on website and noticeboard	Clerk	Complete
Order Fridge for Village Hall and Recreation ground	Clerk	Complete
Write to Co-op group regarding cemetery purchases	Clerk	
Make payment to Community Group in respect of their application	Clerk	Complete
Contact applicant for second grant RPC24/0051 with	RP	Complete

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regards to their application		
Accept quote for fixing of signs to gym Equipment	Clerk	Complete
Update Cemetery charges to include reassignment of plot	Clerk	Complete
Write to residents of Gladstone street and Mountbatten way with regards to Anti Social behaviour in car park at recreation ground	Clerk/AT	Complete

RPC24/0065 To receive and approve the Balance of Accounts.\*

RPC24/0066 Chairman to sign off Bank Statements.\*

RPC24/0067 A. To receive and approve the Monthly 2024/2025 Budget Review  
B. To receive Report from Finance Advisory Committee.

RPC24/0068 Receive and approve quotation for works to Cemetery Chapel roof.\*

RPC24/0069 Agree and approve changes to the "Ringstead Parish Council Awarding of Grants & Donations Policy" to remove elements of the policy that hinder the application process and can prevent awards being made to local groups that wish to support the village by providing activities and events for the whole community. This motion is out of process with the governance of not reverting a pre agree motion within six months of the original motion being agreed. However, if we as a Council agree the original motion of the agreeing the Policy at the recent meeting could be reviewed, we as the Council have right to retract the original motion and put in place a reviewed motion supporting the changes to the "Ringstead Parish Council Awarding of Grants & Donations Policy"

Section one, removal of Paragraphs 5, 6 and 7  
Mitigation, there is no fascial reason to limit the amount of any given application within the policy as the councillors can do this at the review meeting by providing a justification. I would however recommend that a limit of £1500 on any one application would ensure the Council retains control over the budget. To support this, change the annual agreed budget is already pre-set in the preceding December and no single or number of applications can be provided funding over that budgeted amount without the Council providing supporting evidence to change the budgeted allowance.

Added to this there is no fascial reason to ask for application for over £500 to be submitted before 30th September in any year. In the past five years no application has been made for following years funding and no applications have been considered when setting the grants budget in the December of the previous year that I can document.

Section 3, section 3.10 , 3.11 act as the final check and balance to support the removal of Section one, Paragraphs 5 , 6 , 7

As its currently written this very restrictive policy restrictions are unnecessary and can be seen as of out of touch and do not promote the cooperative and collaborative vision that the Council wish to support and encourage residents and groups to apply for funding to promote and undertake activities within the village for the village.

RPC24/0070 Approve getting quote for external power supply to Community Garden for use for the Christmas tree lights.

RPC24/0071 To consider an application from the owner of no 1 Kinewell close to purchase a plot of land at the rear of his property and to rent a further parcel of land.

RPC24/0072 To receive and approve funding request from Axe & Compass for event in 2025.\*

RPC24/0073 Receive and agree action from ROSPA for Peace Park, Outdoor Gym and MUGA.

RPC24/0074 To receive and approve quotation for moving memorial at cemetery.  
*It would be £190 + vat to move this memorial.Regards,  
Richard  
RGR Memorials*

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RPC24/0075 To acknowledge payments made and approve any outstanding Invoices.

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Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power
Lisa Ritchie	£621.64	£0.00	£621.64	Clerks Salary , new rate from Nov 2023	Staffing, Clerk Salary	31	LGA 1972, s112
Tony Knight	£495.73	£0.00	£495.73	Caretaker Salary, from 22.04.2024, 5 hrs Village Hall, 5 hrs Recreation Ground	Staffing, Housekeeper Salary	32	LGA 1972, s112
HMRC	£155.40	£0.00	£155.40	Clerk PAYE	Clerks PAYE	31	LGA 1972, s112
BT	£54.09	£10.82	£64.91	Broadband/telephone	Broadband and Telephone	36	LGA 1972, s111
NNC	£91.67	£18.33	£110.00	Garden Waste Subscription	Cemetery Chapel Mtce	24	OSA 1906, s 9 and 10
Amazon	£181.66	£36.34	£218.00	Purchaes of Fridge for Village hall and Recreation ground	Football Club Housekeeping/Village Hall Mtce	91/16	LG(MP)A 1976, s19
Scribe	£561.60	£112.32	£673.92	Finance Package	Office Expenses, Finance Package	49	LGA 1972, s142
Ringstead Community Group	£500.00	£0.00	£500.00	Grant monies	S.137 & Grant Monies	66	LGA 1972, s137
Anglian Water	£19.06	£0.00	£19.06	Cemetery Chapel Water	Cemetery Chapel Mtce	24	LG(MP)A 1976, s19
Anglian Water	£21.00	£0.00	£21.00	Water Village hall	Village Hall Water	65	LG(MP)A 1976, s19
EON	£115.15	£5.96	£125.11	Rec Ground Electricity	Football Club electricity	88	LGA 1972, s111
VALDA				Village Hall Electricity	Village Hall Electricity	61	LG(MP)A 1976, s19
SSE	£257.40	£12.87	£270.27	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3
			<b>£3,275.04</b>				
A Harvey	tbc				Open Spaces Community Garden	14	OSA 1906, s 9 and 10
JJB Grab Hire	£531.00	£106.20	£637.20	Quote 22144	Open Spaces Community Garden	14	OSA 1906, s 9 and 10
Colson & Loaring	£2,250.00	£450.00	£2,700.00	Railings works	Cemetery Chapel Mtce	24	LGA 1972s214(6)

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Richard Phillips	£25.00	£0.00	£25.00			
			<b>£7,311.93</b>			

\*tbc

Signed  
Printed  
Date

Signed  
Printed  
Date

24.06.2024	£65.00	£0.00	£65.00	24.06.2024	Village Hall Hire	Hirer
21.06.2024	£175.50	£0.00	£175.50	21.06.2024	Recreation Ground Bookings	Hirer
21.06.2024	£65.00	£0.00	£65.00	21.06.2024	Recreation Ground Bookings	Hirer
21.06.2024	£52.00	£0.00	£52.00	21.06.2024	Village Hall Hire	Hirer
21.06.2024	£250.00	£0.00	£250.00	21.06.2024	Cemetery Purchase	Funeral Directors (Crowsons)
10.06.2024	£199.35	£0.00	£199.35	26.06.2024	Interest	TSB
03.06.2024	£69.00	£0.00	£69.00	03.06.2024	Village Hall Hire	Hirer
			<b>£875.85</b>			

**RPC24/0076 FOR REPORTING ONLY**

RPC24/077 Items for next agenda

RPC24/0078 Close Date of Next Parish Council Meeting: Wednesday 14<sup>th</sup> August 2024 at 1930

Ms L Ritchie  
Clerk to the Council

\*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***