

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
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Ringstead
Northants NN14 4DA

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To: All Parish Councillors

17 January 2025

From: Ms L Ritchie, Clerk to Ringstead Parish Council

Dear Councillor

You are hereby summoned and required to attend an **Ordinary Meeting** of Ringstead Parish Council to be held at the Village Hall conference on **Weds 12th February 2025** commencing at 7.30 pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

To remind Councillors of the requirement to ensure that their [Register of Interests](#) is up to date at all times.

RPC24/0194 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).

RPC24/0195 To Receive and approve apologies for absence.

RPC24/0196 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).

RPC24/0197 To receive and approve for signature the Minute of the Meeting held on 8th January 2025.*

RPC24/0198 Review of Actions from previous meeting and to receive the Clerk's Report.*

Action	By Whom	Status
Publish Minutes	Clerk	Complete
Submit Precept Request	Clerk	Complete
Continue to try to resolve Poplar tree Ownership at Kinewell	KB	
Get costings for Skip Hire/Rubbish removal service at Village Hall	RP	
Report fallen tree on Fix My Street	Clerk	Complete
Send Grant form to Kinewell trust	Clerk	Complete

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Respond to resident regarding flooding/drainage issue	Clerk	Complete
Contact grounds maintenance regarding hedge at cemetery	CH	
Chase up garden waste bin emptying	Clerk/JG	Complete

- RPC24/0199 To receive and approve the Balance of Accounts.*
- RPC24/0200 Chairman to sign off Bank Statements.*
- RPC24/0201 A. To receive and approve the Monthly 2024/2025 Budget Review
B. To receive Report from Finance Advisory Committee.
- RPC24/0202 Co-opt Mr Simon Love onto RPC.
- RPC24/0203 Agree further action with regards to resident correspondence in reference to flooding at Kinewell lake/Woodford Mill Ditch and Addington Road Bridge/Culvert.
- RPC24/0204 Agree date for annual meeting of RPC, **the earliest date is Tuesday 6 May 2025, and the latest date is Thursday 22 May 2025** due to Elections.
- RPC24/0205 To approve Consultation document regarding new community hub.
- RPC24/0206 To appoint a solicitor to look at the lease / agreement between Ringstead parish council and Kinewell trust with regard to its validity and scope
- RPC24/0207 Request for RPC grant permission for the U S Armed forces to bare arms at the ceremonial opening of this event in June All safety precautions will be adhered to during this event.
- RPC24/0208 Receive and approve Prevention of Sexual Harassment policy..
- RPC24/0209 Receive and agree action, with regards to communication from MP Lee Barron office, in respect of Gladstone Street Parking Issues,*
- RPC24/0210 Receive and approve funding request from Kinewell Trust.*
- RPC24/0211 To discuss the arrangements for the coming election.
- RPC24/0212 To agree and approve the Clerk to liaise with Highways to agreeing the repairing and repainting of the Village Highway gates on Station Road. A resident had contacted the Council back in April 2023 reference the same issue with not action taken. The Parish Council does need to press the local authorities hard on such matters to ensure a swifter resolution.
- RPC24/0213 To agree to reapply to the NNC Community fund for safety fencing at Kinewell Lake.
- RPC24/0214 To receive invoices and completed payments and approve any outstanding payments.

Feb-25

v1 4.2.25

Payment Type	Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power
Completed Payments								
DD	BT	£53.77	£10.75	£64.52	Broadband/telephone, Oct Inv	Broadband and Telephone	36	LGA 1972, s111
DD	Wave	£21.00	£0.00	£21.00	Village Hal Water	Village Hal Water	65	LG(MP)A 1976, s19
DD	EON	£34.21	£1.71	£35.92	Electricity Recreation Ground	Football Club, Electricity	88	OSA 1906, s 9 and 10

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DD	Valda Energy	£600.21	£30.01	£630.22	Village Hall Electricity	Village Hall, Electricity	61	LGA 1972, s111
BACS	Cuttlefish	£100.00	£20.00	£120.00	email Migration	Website Mtce	38	LGA 1972, s142
DD	SSE	£257.40	£12.87	£270.27	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3
BACS	DCK Payroll Solutions	£175.00	£35.00	£210.00	Payroll investigation	tbc	tbc	tbc
BACS	Cuttlefish	£36.53	£7.31	£43.84	Email provision	Website Mtce	38	LGA 1972, s142
CARD	Amazon	£22.82	£4.56	£27.38	Purchase of new post box for village hall	Office Expenses	37	LGA 1972, s111
DD	Wave	£68.41		£68.41	Water Supply recreation Ground	Recreation ground, Water Supply	87	LG(MP)A 1976, s19
TOTAL				£1,491.56				
Payments to be approved								

BACS	Staffing	1760.4	0	1760.4	Salaries	Caretaker Salary, Clerk Salary, PAYE Oct-Dec	31/32/64	LGA1972 s112
DD	PWLB	£2,555.69	£0.00	£2,555.69	Loan Repayment	Loan Repayment	59	LGA 1972, s137
BACS	Emma Hall	£357.50	£0.00	£357.50	Community Garden	Open Spaces, Community Garden	14	OSA 1906, s 9 and 10
BACS								
				£4,673.59				

Vat Code
1- 20%
2 - 5%
3 - Nil VAT

*tbc
Signed
Printed
Date

Signed
Printed
Date

Income Receipts

73	24.01.2025	£54.00	£0.00	£54.00	24.01.2025	Village Hall Hire
70	15.01.2025	£18.00	£0.00	£18.00	15.01.2025	Village Hall Hire
71	15.01.2025	£52.00	£0.00	£52.00	15.01.2025	Village Hall Hire
72	10.01.2025	£151.15	£0.00	£151.15	16.01.2025	Interest
67	07.01.2025	£72.00	£0.00	£72.00	07.01.2025	Village Hall Hire
64	02.01.2025	£36.00	£0.00	£36.00	02.01.2025	Village Hall Hire
65	02.01.2025	£36.00	£0.00	£36.00	02.01.2025	Village Hall Hire
66	02.01.2025	£120.00	£0.00	£120.00	02.01.2025	ORRI RENT

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TOTAL

£539.15

RPC24/0215 FOR REPORTING ONLY

RPC24/0216 Items for next agenda

RPC24/0217 Close Date of Next Parish Council Meeting: Wednesday 12th March 2025 at 1930

Ms L Ritchie

Clerk to the Council

*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***

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