

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
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Ringstead
Northants NN14 4DA

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To: All Parish Councillors

From: Ms L Ritchie, Clerk to Ringstead Parish Council

Dear Councillor

You are hereby summoned and required to attend an **Ordinary Meeting** of Ringstead Parish Council to be held at the Village Hall conference on **Weds 12th June 2024** commencing at 7.30 pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

To remind Councillors of the requirement to ensure that their [Register of Interests](#) is up to date at all times.

RPC24/0031 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).

RPC24/0032 To Receive and approve apologies for absence.

RPC24/0033 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).

RPC24/0034 To receive and approve for signature the Minute of the Meeting held on 8th May 2024.*

RPC24/0035 Review of Actions from previous meeting and to receive the Clerk's Report.*

Action	By Whom	
Publish Minutes	Clerk	Complete
Update policies	Clerk	Complete
Review and update Finance Regs	Clerk/GS	Complete
Investigate getting a separate page on website for governance	Clerk	Ongoing
Write to Gladstone Street Residents regarding gate	Clerk	
Accept quote for flagpole	Clerk	Complete
Process change of ownership for ashes burial to take place	Clerk	Complete
Apply for faculty for Churchyard railings	RP/CH	Ongoing

Please note that this is a public meeting and you may be filmed, recorded and published.

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V 05.06.2024

- RPC24/0036 To receive and approve the Balance of Accounts.*
- RPC24/0037 Chairman to sign off Bank Statements.*
- RPC24/0038 A. To receive and approve the Monthly 2024/2025 Budget Review
B. To receive Report from Finance Advisory Committee.
- RPC24/0039 Election of chair of the Finance Committee
- RPC24/0040 Election of the finance Vice chairperson of Finance Committee.
- RPC24/0041 Election of a third and fourth member of the Finance Committee.
- RPC24/0042 Election of Planning Committee Chair
- RPC24/0043 Receive and approve Internal Audit.*
- RPC24/0044 Receive and approve Finance Regs*
- RPC24/0045 To approve Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2024.
 - (i) To approve Section 1 – Annual Governance Statement 2023/24.
 - (ii) To approve Section 2 – Accounting Statements 2023/24.
 - (iii) To note the dates for the exercise of public rights of inspection.
- RPC24/0046 Agree action to be taken with regards to potential purchase of current village hall from Co-op.
- RPC24/0047 Agree and approve purchase of a fridge for Village Hall and Recreation Ground.
- RPC24/0048 Decide action with regards to Co-op funerals group in relation to cemetery purchases, due to ongoing issues.
- RPC24/0049 To receive and funding request for a Children's Nature Trail Event taking place in June.*
- RPC24/0050 To receive and approve funding request from Axe & Compass for event in 2025.*
- RPC24/0051 Receive and approve quotation for fixing new signs to outdoor gym equipment.*
- RPC24/0052 Agree fee to be charged for reassignment of burial plot, Rushden Town Council charge £40.00.
- RPC24/0053 Receive correspondence from resident regarding anti social behaviour at Recreation ground and agree action.
- RPC24/0054 Receive and agree action from ROSPA for Peace Park, Outdoor Gym and MUGA.*
- RPC324/0055 Agree and sign resolution for amending ORRI bank account.*
- RPC22/0056 To acknowledge payments made and approve any outstanding Invoices.

Jun-24

V2.05.06.2024

Payment Type	Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power
Completed payments								

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S/O	Lisa Ritchie	£621.64	£0.00	£621.64	Clerks Salary , new rate from Nov 2023	Staffing, Clerk Salary	31	LGA 1972, s112
S/O	Tony Knight	£495.73	£0.00	£495.73	Caretaker Salary, from 22.04.2024, 5 hrs Village Hall, 5 hrs Recreation Ground	Staffing, Housekeeper Salary	32	LGA 1972, s112
DD	HMRC	£155.40	£0.00	£155.40	Clerk PAYE	Clerks PAYE	31	LGA 1972, s112
CARD	BT	£54.09	£10.82	£64.91	Feb / March Invoices	Broadband and Telephone	36	LGA 1972, s111
DD	Anglian Water	£21.00	£0.00	£21.00	Water Village hall	Village Hall Water	65	LG(MP)A 1976, s19
DD	EON	£155.39	£7.77	£163.16	Rec Ground Electricity	Football Club electricity	88	LGA 1972, s111
DD	VALDA	£151.75	£7.59	£159.34	Village Hall Electricity	Village Hall Electricity	61	LG(MP)A 1976, s19
DD	SSE	£249.10	£12.45	£261.55	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3

£1,942.73

Payments to be approved								
BACS	Soft Surfaces	£4,171.00	£834.20	£5,005.20	Peace Park works	Peace Park Mtce	13	OSA 1906, s 9 and 10
BACS	Emma Hall Life Flower	£90.00	£0.00	£90.00	Community Gdn Mtce	Community Gdn Mtce	14	OSA 1906, s 9 and 10
BACS	A Harvey	£40.00	£0.00	£40.00	Community Gdn Mtce	Community Gdn Mtce	14	OSA 1906, s 9 and 10
BACS	ROSPA Play Safety	£187.20	£46.80	£234.00	Annual Inspection	Open Spaces, Annual Inspection	12	OSA 1906, s 9 and 10
TOTAL				£5,369.20				

Vat Code	*tbc
1 - 20%	
2 - 5%	
3 - Nil VAT	

Signed
Printed
Date

Signed
Printed
Date

Income Receipts

15	03.06.2024	£69.00	£0.00	£69.00	03.06.2024	Village Hall Hire	Hirer
14	30.05.2024	£72.00	£0.00	£72.00	30.05.2024	Village Hall Hire	Hirer
13	24.05.2024	£3,000.00	£0.00	£3,000.00	30.05.2024	Church railings Grant monies	North Northants Council
11	20.05.2024	£39.00	£0.00	£39.00	20.05.2024	Village Hall Hire	Hirer
12	10.05.2024	£163.66	£0.00	£163.66	20.05.2024	Interest	TSB
8	01.05.2024	£65.00	£0.00	£65.00	01.05.2024	Recreation Ground Bookings	Hirer
10	01.05.2024	£36.00	£0.00	£36.00	01.05.2024	Village Hall Hire	Hirer
	TOTAL	£3,444.66					

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V 05.06.2024

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FOR REPORTING ONLY

RPC24/0057 Items for next agenda

RPC24/0058 Close Date of Next Parish Council Meeting: Wednesday 10th July 2024 at 1930

Ms L Ritchie
Clerk to the Council

*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***