

# RINGSTEAD PARISH COUNCIL

Parish Office:  
The Village Hall  
9 High Street  
Ringstead  
Northants NN14 4DA

Telephone: 01933 622176  
Web: [www.ringsteadpc.gov.uk](http://www.ringsteadpc.gov.uk)  
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Minutes of an **Ordinary Meeting** of meeting of Ringstead Parish Council held on **Weds 8<sup>th</sup> January 2025** at 7.30p.m.

Present: Cllr K Boulay, Cllr S Boustred, Cllr I Grant, Cllr J Grant, Cllr C Harris, **Cllr R Phillips** Cllr G Slack

In Attendance Lisa Ritchie – Clerk to the Council

<p><b>RPC24/0178 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).</b></p> <p><b>RESOLVED</b> No members of the public in attendance.</p>																
<p><b>RPC24/0179 To Receive and approve apologies for absence</b></p> <p><b>RESOLVED</b> No apologies received.</p>																
<p><b>RPC24/0180 To receive Declarations of Interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).</b></p> <p><b>RESOLVED -</b> No DOI received.</p>																
<p><b>RPC24/0181 To receive and approve for signature the Minute of the Meeting held on 11<sup>th</sup> Dec 2024.</b></p> <p><b>RESOLVED</b> Minutes from meeting on 11<sup>th</sup> Dec received and approved clerk to publish.</p>																
<p><b>RPC24/0182 Review of Actions from previous meeting and to receive the Clerk’s Report.</b></p> <table border="1" data-bbox="185 1727 1369 1917"> <thead> <tr> <th>Action</th> <th>By Whom</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Publish Minutes</td> <td>Clerk</td> <td>Complete</td> </tr> <tr> <td>Contact Wilby Tree Surgeons</td> <td>CH</td> <td>Apt booked</td> </tr> <tr> <td>Publish external Audit</td> <td>Clerk</td> <td>Complete</td> </tr> <tr> <td>Investigate Poplar trees ownership with EA</td> <td>KB</td> <td>Ongoing</td> </tr> </tbody> </table>	Action	By Whom	Status	Publish Minutes	Clerk	Complete	Contact Wilby Tree Surgeons	CH	Apt booked	Publish external Audit	Clerk	Complete	Investigate Poplar trees ownership with EA	KB	Ongoing	
Action	By Whom	Status														
Publish Minutes	Clerk	Complete														
Contact Wilby Tree Surgeons	CH	Apt booked														
Publish external Audit	Clerk	Complete														
Investigate Poplar trees ownership with EA	KB	Ongoing														
<p><b>RPC24/0183 To receive and approve the Balance of Accounts.</b></p> <p><b>RESOLVED</b> Balance of accounts received and approved.</p>																

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Treasurers Account 00347325	£ 7,102.22	
Reserves Account 19036368	£ 115,168.97	
<b>TOTAL</b>	<b>£122,271.19</b>	
Less unrepresented payments	£ 214.72	
Plus unrepresented receipts		
<b>TOTAL</b>	<b>£122,056.47</b>	
<b>RPC24/0184 Chairman to sign off Bank Statements.</b>		
<b>RESOLVED</b>	Bank statements not received, will be signed at February meeting, (December statements signed at todays meeting).	
<b>haRPC24/0185 A. To receive and approve the Monthly 2024/2025 Budget Review</b> <b>B. To receive Report from Finance Advisory Committee.</b>		
<b>RESOLVED</b>	No concerns over Budget, expenditure £65733.00, Income £94072.00 total revenue £174,000	
<b>RPC24/0186 Agree and approve Precept request for 2025/2026.</b>		
<b>RESOLVED</b>	Discussion took place regarding precept amount, vote taken, agreed to increase precept request to <b>£79,625.61</b> , an increase of 1% to account for potential devolved services costs from NNC. <b>Clerk</b> to submit request.	
<b>RPC24/187</b>	<b>Receive update on Poplar trees at Kinewell Lake and agree further action.</b>	
<b>RESOLVED</b>	.This matter is still not resolved, KB is in discussion with Environment Agency to get this matter resolved.	
<b>RPC24/0188 Approve ordering a skip to clear out rubbish at Village Hall.</b>		
<b>RESOLVED</b>	RP will get costings for supply of a skip, and a second costing for someone to remove rubbish for us. Rubbish consists of various items, old chairs, storage heater bricks and other items, it is possible that some of these items would not be able to be put in a skip.	
<b>RPC24/0189 Receive and approve quote for works to Trees at churchyard.</b>		
<b>RESOLVED</b>	It is agreed that once Wilby tree surgeons have visited site to quote, that we go ahead with these works, the trees in question are a danger to the building and diocese permission is already in place.	

<b>RPC24/0190 To acknowledge payments made and approve any outstanding Invoices.</b>		
<b>RESOLVED</b>	Payments acknowledged and outstanding Invoices approved for payment.	

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01/01/20  
5 v1 2.1.25

Payment Type	Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power
<b>Completed Payments</b>								
DD	BT	£53.77	£10.75	£64.52	Broadband/telephone, Oct Inv	Broadband and Telephone	36	LGA 1972, s111
DD	Wave	£21.00	£0.00	£21.00	Village Hal Water	Village Hal Water	65	LG(MP)A 1976, s19
DD	EON	£34.21	£1.71	£35.92	Electricity Recreation Ground	Football Club, Electricity	88	OSA 1906, s 9 and 10
DD	Valda Energy	£384.72	£19.24	£403.96	Village Hall Electricity	Village Hall, Electricity	61	LGA 1972, s111
DD	Microsoft			£59.99	Cloud Storage	Webste Mtce	38	
DD	SSE	£249.10	£12.45	£261.55	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3
DD	Wave	£19.31	£0.00	£19.31	Chapel water	Chapel Water Supply	24	LGA 1972, s214
BACS	JJB Grab Hire	£576.70	£115.34	£592.04	Supply and install Xmas tree			
<b>TOTAL</b>				<b>£1,458.29</b>				
<b>Payments to be approved</b>								
BACS	Staffing	1053.97	0	1053.97	Salaries	Caretaker Salary, Clerk Salary	31/32	LGA1972 s112

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BACS	Cuttlefish	£775.00	£155.00	£930.00	Email Migration and Annual website fee	Website Mtce	38	LGA 1972, s142
BACS	Playscape	£149.00	£29.80	£178.80	Replace basketball hoop	Muga MTCE	77	OSA 1906, s 9 and 10
BACS	EON	£178.00	£35.60	£213.60	Street Lighting MTCE Sep-Dec	Street Lighting mtce	26	PCA 1957, s3
BACS	Salaries	tbc		tbc	Backdated increase to Apr 2024	Staffing, Salaries	31	LGA1972 s112
BACS								
BACS								
				<b>£2,376.37</b>				

Vat Code \*tbc

1- 20%

2 - 5%

3 - Nil VAT

Signed

Printed

Date

Signed

Printed

Date

## Income

## Receipts

64	02.01.2025	£36.00	£0.00	£36.00	02.01.2025	Village Hall Hire
65	02.01.2025	£36.00	£0.00	£36.00	02.01.2025	Village Hall Hire
66	02.01.2025	£120.00	£0.00	£120.00	02.01.2025	ORRI RENT
63	17.12.2024	£250.00	£0.00	£250.00	02.01.2025	Village Hall Hire

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<b>TOTAL</b>				<b><u>£442.00</u></b>		

<p><b>RPC24/0191 Reporting</b></p> <p>Fallen tree on triangle of land off Denford Road, Back Lane, this was originally planted by WI. Needs reporting on Fix My Street as this land not owned by RPC Correspondence received from Ringstead Robins regarding damp coming from neighboring property, <b>RP</b> will investigate</p> <p>Kinewell Trust, RP has found an old unsigned agreement dated 1996, it is agreed that we need to draw up a new lease, this needs to go on February agenda for approval. Concerns raised that only income for Kinewell is fishing and that there is a lot of work to be done, and not sure how viable this will be in future. <b>Clerk</b> to send a grant form to Kinewell trust.</p> <p>Further correspondence received from Fosters Farm regarding issues with drainage/blockages. RPC have done what they can, and the land owner needs to go to NNC/Environment agency to pursue the matter.</p> <p>We have had correspondence from a relative who tends a grave in cemetery that the hedge is encroaching more and more onto plot. <b>CH</b> will contact grounds maintenance and ask advice to see if it can be cut back harder without damaging hedge.</p> <p>Garden Waste bins at cemetery not been emptied for 2 months, JG and Clerk will chase this up.</p> <p><b>RPC24/0192 Items for next agenda</b></p> <p>.Lease for Kinewell</p>	
<p><b>RPC24/0193 Close meeting closed at 2025</b></p> <p><b><u>Date of Next Parish Council Meeting: Wednesday 12th February 2025 at 1930</u></b></p>	

Action	By Whom
Publish Minutes	Clerk
Submit Precept Request	Clerk
Continue to try to resolve Poplar tree Ownership at Kinewell	KB
Get costings for Skip Hire/Rubbish removal service at Village Hall	RP
Report fallen tree on Fix My Street	Clerk
Send Grant form to Kinewell trust	Clerk

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Respond to resident regarding flooding/drainage issue	Clerk
Contact grounds maintenance regarding hedge at cemetery	CH
Chase up garden waste bin emptying	Clerk/JG