

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
9 High Street
Ringstead
Northants NN14 4DA

Telephone: 01933 622176
Web: www.ringsteadpc.gov.uk
E-mail: clerk@ringsteadpc.gov.uk



Minutes of an **Ordinary Meeting** of meeting of Ringstead Parish Council held on **Weds 12th February 2025** at 7.30p.m.

Present: Cllr K Boulay, Cllr I Grant, Cllr J Grant, Cllr S Love, **Cllr R Phillips** Cllr G Slack, Cllr A Twell

In Attendance Lisa Ritchie – Clerk to the Council

<p>RPC24/0194 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).</p> <p>RESOLVED No members of the public in attendance.</p>																										
<p>RPC24/0195 To Receive and approve apologies for absence</p> <p>RESOLVED Apologies received from Cllr C Harris and Cllr S Boustred</p>																										
<p>RPC24/0196 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).</p> <p>RESOLVED - No DOI received.</p>																										
<p>RPC24/0197 To receive and approve for signature the Minute of the Meeting held on 8th January 2025.</p> <p>RESOLVED Minutes from meeting on 8th January received and approved clerk to publish.</p>																										
<p>RPC24/0198 Review of Actions from previous meeting and to receive the Clerk's Report.</p> <table border="1"> <thead> <tr> <th>Action</th> <th>By Whom</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Publish Minutes</td> <td>Clerk</td> <td>Complete</td> </tr> <tr> <td>Submit Precept Request</td> <td>Clerk</td> <td>Complete</td> </tr> <tr> <td>Continue to try to resolve Poplar tree Ownership at Kinewell</td> <td>KB</td> <td>Ongoing</td> </tr> <tr> <td>Get costings for Skip Hire/Rubbish removal service at Village Hall</td> <td>RP</td> <td>Ongoing</td> </tr> <tr> <td>Report fallen tree on Fix My Street</td> <td>Clerk</td> <td>Complete</td> </tr> <tr> <td>Send Grant form to Kinewell trust</td> <td>Clerk</td> <td>Complete</td> </tr> <tr> <td>Respond to resident regarding flooding/drainage issue</td> <td>Clerk</td> <td>Complete</td> </tr> </tbody> </table>			Action	By Whom	Status	Publish Minutes	Clerk	Complete	Submit Precept Request	Clerk	Complete	Continue to try to resolve Poplar tree Ownership at Kinewell	KB	Ongoing	Get costings for Skip Hire/Rubbish removal service at Village Hall	RP	Ongoing	Report fallen tree on Fix My Street	Clerk	Complete	Send Grant form to Kinewell trust	Clerk	Complete	Respond to resident regarding flooding/drainage issue	Clerk	Complete
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Contact grounds maintenance regarding hedge at cemetery	CH		
Chase up garden waste bin emptying	Clerk/JG	Complete	
RPC24/0199 To receive and approve the Balance of Accounts.			
RESOLVED Balance of accounts received and approved.			
Treasurers Account 00347325	£ 3,933.27		
Reserves Account 19036368	£ 115,320.12		
TOTAL	£119,253.39		
Less unrepresented payments	£ 35.92		
Plus unrepresented receipts			
TOTAL	£ 119,217.47		
RPC24/0200 Chairman to sign off Bank Statements.			
RESOLVED Bank statements not received, will be signed at March meeting, (January statements signed at todays meeting).			
RPC24/0201 A. To receive and approve the Monthly 2024/2025 Budget Review B. To receive Report from Finance Advisory Committee.			
RESOLVED No concerns over current budget, there is a VAT reclaim due, can the Clerk notify GS of the end of year bank balances when they are available.			Clerk
RPC24/0202 Co-opt Mr Simon Love onto RPC.			
RESOLVED Mr Simon Love co-opted onto council, clerk to add to website and get email address set up.			Clerk
RPC24/203 Agree further action with regards to resident correspondence in reference to flooding at Kinewell lake/Woodford Mill Ditch and Addington Road Bridge/Culvert.			
RESOLVED After discussion it was agreed that flooding is the responsibility of North Northants Council, Clerk to set a meeting up between NNC, RPC and resident to agree how to move forward.			Clerk
RPC24/0204 Agree date for annual meeting of RPC, the earliest date is Tuesday 6 May 2025, and the latest date is Thursday 22 May 2025 due to Elections.			
RESOLVED It was agreed to hold the annual meeting of RPC on Weds 7 th May at 1915 hrs.			
RPC24/0205 To appoint a solicitor to look at the lease / agreement between Ringstead parish council and Kinewell trust with regard to its validity and scope			
RESOLVED It is agreed that we need to appoint a solicitor to carry out these works, RP/GS will investigate further.			RP/GS
RPC24/0207 Request for RPC grant permission for the U S Armed forces to bare arms at the ceremonial opening of this event in June All safety precautions will be adhered to during this event.			

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<p>RESOLVED On discussion and the clerks research this is not something that RPC can grant permission for. Suggest applicant liaises with Northants Police and possibly North Northants Council. RPC will assist in any way they can.</p>	
<p>RPC24/0208 Receive and approve Prevention of Sexual Harassment policy.</p> <p>RESOLVED Item to be added to March agenda for approval.</p>	Clerk
<p>RPC24/0209 Receive and agree action, with regards to communication from MP Lee Barron office, in respect of Gladstone Street Parking Issues.</p> <p>RESOLVED RPC have read the communication, and whilst support this, it is not something RPC can put in place as it's a matter for Highways/North Northants Council, Clerk to feed this back to MPs office.</p>	Clerk
<p>RPC24/0210 Receive and approve funding request from Kinewell Trust.</p> <p>RESOLVED As it was unclear on possible declaration of interest it was agreed to hold an extraordinary meeting on 19th after getting advice from NCALC.</p>	
<p>RPC24/0211 To discuss the arrangements for the coming election.</p> <p>RESOLVED Clerk will provide cllrs with necessary forms should they require, and electoral role details for completion. The forms are to be taken to North Northants Council in Kettering, both Cllr R Phillips and Clerk will carry out this role. Nomination papers to be completed and handed to either R Phillips or Clerk, for 2 dates to be confirmed.</p>	All Cllrs/Clerk
<p>RPC24/0212 To agree and approve the Clerk to liaise with Highways to agreeing the repairing and repainting of the Village Highway gates on Station Road. A resident had contacted the Council back in April 2023 reference the same issue with not action taken. The Parish Council does need to press the local authorities hard on such matters to ensure a swifter resolution.</p> <p>RESOLVED It was approved for clerk to take this matter forward, initially reporting on fix my street then escalate if no action taken.</p>	Clerk
<p>RPC24/0213 To agree to reapply to the NNC Community fund for safety fencing at Kinewell Lake.</p> <p>RESOLVED It was agreed to reapply to the NNC Community fund for safety fencing at Kinewell Lake.</p>	

<p>RPC24/0214 To acknowledge payments made and approve any outstanding Invoices.</p> <p>RESOLVED Payments acknowledged and outstanding Invoices approved for payment.</p>	
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<p>RPC24/0215 Reporting</p> <p>RPC24/0216 Items for next agenda</p>	
<p>RPC24/0216 Close meeting closed at</p> <p><u>Date of Next Parish Council Meeting:</u> Wednesday 12th March 2025 at 1930</p>	

Action	By Whom
Publish Minutes	Clerk
Update website and get email address for new cllr	Clerk
Request via fix my street that village gateway on Station Road is maintained	Clerk
Appoint a solicitor to look at Kinewell Trust lease	RP/GS
Update MPs office regarding enquiry	Clerk
Arrange Meeting with NNC RPC and resident regarding station road flooding	Clerk
Report maintenance of Gateways to fix my street and escalate if required.	Clerk