

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
9 High Street
Ringstead
Northants NN14 4DA

Telephone: 01933 622176
Web: www.ringsteadpc.org.uk
E-mail: clerk@ringsteadpc.org.uk



Minutes of an **Ordinary Meeting** of meeting of Ringstead Parish Council held on **Weds 13th Nov 2024** at 7.30p.m.

Present: Cllr K Boulay, Cllr S Boustred, Cllr I Grant, Cllr J Grant, Cllr C Harris, **Cllr R Phillips**, Cllr G Slack

In Attendance Lisa Ritchie – Clerk to the Council

<p>RPC24/0141 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).</p> <p>RESOLVED No members of the public in attendance.</p>		
<p>RPC24/0142 To Receive and approve apologies for absence</p> <p>RESOLVED Apologies received and approved from Cllr A Twell</p>		
<p>RPC24/0143 To receive Declarations of Interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).</p> <p>RESOLVED - No DOI received.</p>		
<p>RPC24/0144 To receive and approve for signature the Minute of the Meeting held on 8th Oct 2024.</p> <p>RESOLVED Minutes from meeting on 8th Oct received and approved clerk to publish.</p>		
<p>RPC24/0145 Review of Actions from previous meeting and to receive the Clerk’s Report.</p>		
Action	By Whom	Status
Publish Minutes	Clerk	Complete
Chase up Hirer of Recreation ground for usage	Clerk	Complete
Instruct External Payroll company to audit RPC PAYE/Salary payments	JG	Complete
Accept quote for works from ROSPA	Clerk	Complete
Accept quote from NNC for replacement bin at Kinewell Lake and Invoice Kinewell trust for half the cost.	Clerk	Complete, it is decided not to replace bin
Report Blocked drains on Fix My Street	Clerk	Complete, highways deem there not be an issue, despite the drain

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		being blocked, this matter is ongoing Issue on Carlow street has been resolved
Approach Fire service with regards to possible signage to assist in parking issue	Clerk/JG	Sign sourced, RP will get some made up for placing on lamps and poles
Update website for new Kinewell trust member	Clerk	Complete
Provide clerk with details of landlord with regards to ORRI Leak, and write to landlord.	RP/Clerk	Complete
Chase EA for response	Clerk	RP has finally had response, stating that it is responsibility of land owner, KB will investigate
Write to resident with regards to Barn bordering Peace Park	Clerk	Complete
<p>RPC24/0146 To receive and approve the Balance of Accounts.</p> <p>RESOLVED Balance of accounts received and approved.</p> <p>Treasurers Account 00347325 £ 4046.44 Reserves Account 19036368 £124859.96</p> <p>TOTAL Less unrepresented payments £ Plus unrepresented receipts TOTAL £128906.40</p>		
<p>RPC24/0147 Chairman to sign off Bank Statements.</p> <p>RESOLVED Bank statements received and approved.</p>		
<p>haRPC24/0148 A. To receive and approve the Monthly 2024/2025 Budget Review B. To receive Report from Finance Advisory Committee.</p> <p>RESOLVED We are within budget and are aware of reason for any overspend. We have so far reclaimed £8000 in VAT. With a current spend of £65,733, income of £94,072 and revenue of £174,267. On looking at recreation ground income, we are currently making a small profit each month on the costs to run the venue, we are not recouping any of the spend that was made on renovating the building, so we may look at increasing rents next year to try to recoup some of these monies.</p>		
<p>RPC24/0149 Receive and approve quotation for supply and installation of Christmas tree</p> <p>RESOLVED Quotation for supply and installation of Christmas tree received and approved, Clerk to instruct contractor.</p>		Clerk
<p>RPC24/150 Receive and approve quotation for works to trees in Churchyard</p> <p>RESOLVED The works will require Diocese permission, and CH will take this forward in the first instance.</p>		CH

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<p>RPC24/0151 Consider and agree Action for Community group request to use Village hall with no charge for Carols around the tree, and to get foliage cut down to fence height.</p> <p>RESOLVED It is agreed that the Community Group are able to use facilities at Village hall, and the foliage has already been cut back to below fence height. Clerk to advise community group</p>	Clerk
<p>RPC24/0152 Precepting & Cost-of-Living Crisis, discuss and agree to what level Inflation is applied to the Budget for fy25/fy26 it is recommended by Ncalc that a rate of 3.1% is applied for all lines apart from salaries which should be set higher.</p> <p>RESOLVED As per NCALC recommendation, RPC will apply a rate of 3.1% across all budget lines, including salaries.</p>	
<p>RPC24/0153 Approve NCalc increase in clerk salary and backdating payment to April 2024.</p> <p>RESOLVED Approved, Clerk will process.</p>	Clerk
<p>RPC24/0154 Approve and adopt 'Training statement of intent'*</p> <p>RESOLVED Training statement of intent approved and adopted, Clerk to share on website.</p>	Clerk
<p>RPC24/0155 Elect a 4th member of FAC</p> <p>RESOLVED Cllr S Boustred elected to be 4th member of FAC. Clerk to update website and mailing list.</p>	Clerk

<p>RPC24/0137 To acknowledge payments made and approve any outstanding Invoices.</p> <p>RESOLVED</p> <p style="text-align: center;">Nov-24 v3 13.11.2024</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Net</th> <th>VAT</th> <th>Gross</th> <th>Details</th> <th>Budget</th> <th>Budget Code</th> <th>Spending Power</th> </tr> </thead> <tbody> <tr> <td colspan="9">Completed Payments</td> </tr> <tr> <td>DD</td> <td>BT</td> <td>£53.77</td> <td>£10.75</td> <td>£64.52</td> <td>Broadband/telephone, Oct Inv</td> <td>Broadband and Telephone</td> <td>36</td> <td>LGA 1972, s111</td> </tr> <tr> <td>BACS</td> <td>Eon Energy Solutions</td> <td>£178.00</td> <td>£35.60</td> <td>£213.60</td> <td>Maintenance Contract Street Lights</td> <td>Street Lightng Mtce</td> <td>26</td> <td>PCA 1957, s3</td> </tr> <tr> <td>DD</td> <td>Wave</td> <td>£64.13</td> <td>£0.00</td> <td>£64.13</td> <td>Rec Ground Water</td> <td>Football Club Water Supply</td> <td>87</td> <td>LG(MP)A 1976, s19</td> </tr> </tbody> </table>									Payment Type	Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power	Completed Payments									DD	BT	£53.77	£10.75	£64.52	Broadband/telephone, Oct Inv	Broadband and Telephone	36	LGA 1972, s111	BACS	Eon Energy Solutions	£178.00	£35.60	£213.60	Maintenance Contract Street Lights	Street Lightng Mtce	26	PCA 1957, s3	DD	Wave	£64.13	£0.00	£64.13	Rec Ground Water	Football Club Water Supply	87	LG(MP)A 1976, s19
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DD	EON	£27.55	£1.38	£28.93	Electricity EON	Electricity Football Club	88	LG(MP)A 1976, s19
DD	Valda Energy	£488.11	£97.62	£585.73	Village Hall Electricity	Village Hall, Electricity	61	LGA 1972, s111
DD	SSE	£249.10	£12.45	£261.55	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3
DD	HMRC	£523.50	£0.00	£523.50	PAYE Jul 2024-Sep 2024	PAYE	64	LGA 1972, s112
TOTAL				£1,741.96				
Payments to be approved								
BACS	Staffing	1053.97	0	1053.97	Salaries	Caretaker Salary, Clerk Salary	31/32	LGA1972 s112
BACS	Smiths Fire	£68.00	£13.60	£81.60	Fire Extinguish Service	Fire and lfe Safety	83	LGA 1972, s137
BACS	Smiths Fire	£201.00	£40.20	£241.20	Fire Extinguisher Replacement	Fire and lfe Safety	83	LGA 1972, s137
BACS	PKF Littlejohn	£315.00	£63.00	£378.00	External AUDIT	External Audit	34	LGFA 1982, s12
BACS	Wicksteed	£100.00	£20.00	£120.00	Fit signs to gym equipment	MUGA Mtce	77	
				£1,874.77				
Vat Code	*tbc							
1 - 20%	Signed					Signed		
2 - 5%	Printed					Printed		
3 - Nil VAT	Date					Date		
Income Receipts								
52	06.11.2024	£52.00	£0.00	£52.00	06.11.2024	Village Hall Hire		
53	06.11.2024	£72.00	£0.00	£72.00	06.11.2024	Village Hall Hire		
54	06.11.2024	£500.00	£0.00	£500.00	06.11.2024	Annual Rent for Chapel		
55	01.11.2024	£120.00	£0.00	£120.00	06.11.2024	ORRI RENT		
49	29.10.2024	£52.00	£0.00	£52.00	29.10.2024	Recreation Ground Bookings		
50	24.10.2024	£0.00	£4,950.12	£4,950.12	28.10.2024	VAT Reclaim		

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48	23.10.2024	£45.00	£0.00	£45.00	23.10.2024	Village Hall Hire
47	21.10.2024	£27.00	£0.00	£27.00	21.10.2024	Village Hall Hire
51	10.10.2024	£161.23	£0.00	£161.23	30.10.2024	Interest
45	07.10.2024	£65.00	£0.00	65	07.10.2024	Village Hall Hire
46	07.10.2024	£39.00	£0.00	39	07.10.2024	Recreation Ground Bookings
TOTAL				£6,083.35		

RPC24/0138 Reporting

Village hall, we still have no response from co-op. Cllr Phillips asked council if they were happy to move to try and see if the architect can make the current building design fit at Kinewell lake site. Council requested a public consultation prior to this happening. RP will draw up a leaflet to send around to all residents.

We are still trying to gain permission from diocese for railings at war memorial, it seems likely that we may need to repay the monies, and reapply once permission is granted.

New signs are now fitted on gym equipment at Recreation ground.

More incidents of anti social behaviour at Recreation Ground, vehicles damaging ground by driving over grassed areas. Difficult to know how to progress, as residents were asked regarding installation of a gate, but it was not wanted. GS will access CCTV to see if any footage can be obtained. RP will get costings for a security company to carry out random checks at the site and bring to council for consideration.

PC24/0139 Items for next agenda

RPC Support for petition for 15 minute parking bay, requested by businesses along high street.

RPC24/0140 Close meeting closed at 2050

Date of Next Parish Council Meeting: Wednesday 2024 at 1930

Action	By Whom
Publish Minutes	Clerk
Accept quote for supply and installation of Christmas tree	Clerk
Gain permission for works to trees in Churchyard	CH

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Update Community Group regarding request	Clerk
Process backdated salary	Clerk
Publish training statement of intent	Clerk
Update website and mailing group for FAC	Clerk
Draw up leaflet for potential village hall site, for residents input	RP
Access CCTV for recreation ground	GS
Get costings for security company	RP