

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
9 High Street
Ringstead
Northants NN14 4DA

Telephone: 01933 622176
Mobile: 07557682549
Web: www.ringsteadpc.org.uk
E-mail: clerk@ringsteadpc.org.uk



Minutes of an **Ordinary Meeting** of meeting of Ringstead Parish Council held on **Weds 10th July 2024** at 7.30p.m.

Present: Cllr K Boulay, Cllr S Boustred, Cllr I Grant, Cllr J Grant, Cllr Harris, Cllr Knight, **Cllr Phillips**, Cllr A Twell.

In Attendance Lisa Ritchie – Clerk to the Council

<p>RPC24/0060 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).</p> <p>RESOLVED Numerous comments from public regarding anti social behaviour at recreation ground car park, residents, are being disturbed until 0300 hrs loud music, possible drug usage, rubbish being left, and general disruption, both residents and RPC have also contacted police.</p> <p>The cctv that has been installed has alleviated the issue to a degree, in that they have moved to different part of the car park where the number plates cannot pick up the registration plate.</p> <p>Electric gates, are a possibility but also can be easily overridden.</p> <p>The general consensus was that gates were not supported, it would cause nuisance for residents who wish to park in the car park, plus users of the recreation ground facilities, the potential of installing more cctv is a possibility so we can get accurate information, TK will look into this.</p> <p>It was agreed that RPC will contact Northants Police and get some representation to our next meeting to see how this can be taken forward,</p>	
<p>RPC24/0061 To Receive and approve apologies for absence</p> <p>RESOLVED No apologies received.</p>	
<p>RPC24/0062 To receive Declarations of Interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).</p> <p>RESOLVED - No DOI received.</p>	
<p>RPC24/0063 To receive and approve for signature the Minute of the Meeting held on 12th June 2024.</p> <p>RESOLVED Minutes from meeting on 12th June received and approved clerk to publish.</p>	

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RPC24/0064 Review of Actions from previous meeting and to receive the Clerk's Report.

Action	By Whom	Status
Publish Finance Regulations	Clerk	Complete
Publish Minutes	Clerk	Complete
Submit Annual Governance Return to External Auditor	Clerk	Complete
Publish Annual Governance documents on website	Clerk	Complete
Publish notice for the exercise of public rights on website and noticeboard	Clerk	Complete
Order Fridge for Village Hall and Recreation ground	Clerk	Complete
Write to Co-op group regarding cemetery purchases	Clerk	Still trying to find Correct address to contact
Make payment to Community Group in respect of their application	Clerk	Complete
Contact applicant for second grant RPC24/0051 with regards to their application	RP	Complete
Accept quote for fixing of signs to gym Equipment	Clerk	Complete
Update Cemetery charges to include reassignment of plot	Clerk	Complete
Write to residents of Gladstone street and Mountbatten way with regards to Anti Social behaviour in car park at recreation ground	Clerk/AT	Complete

RPC24/0065 To receive and approve the Balance of Accounts.

RESOLVED Balance of accounts received and approved.

Treasurers Account 00347325 10,302.64

Reserves Account 19036368 149,147.43

TOTAL 159,450.07

Less unrepresented payments 637.20

TOTAL 158,812.87

RPC24/0066 Chairman to sign off Bank Statements.

RESOLVED Bank statements received and approved.

RPC24/0067 A. To receive and approve the Monthly 2024/2025 Budget Review

B. To receive Report from Finance Advisory Committee.

RESOLVED No concerns from Finance committee all Invoices checked and spot checks carried out, we currently have an expenditure of £28,000 an Income of £86,500 and revenue of £166,750.00

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<p>RPC24/0068 Receive and approve quotation for works to Cemetery Chapel roof.</p> <p>RESOLVED Quote from FP Roofing approved, clerk to instruct contractor to commence works asap.</p>	Clerk
<p>RPC24/0069 Agree and approve changes to the “Ringstead Parish Council Awarding of Grants & Donations Policy” to remove elements of the policy that hinder the application process and can prevent awards being made to local groups that wish to support the village by providing activities and events for the whole community. This motion is out of process with the governance of not reverting a pre agree motion within six months of the original motion being agreed. However, if we as a Council agree the original motion of the agreeing the Policy at the recent meeting could be reviewed, we as the Council have right to retract the original motion and put in place a reviewed motion supporting the changes to the “Ringstead Parish Council Awarding of Grants & Donations Policy”</p> <p>Section one, removal of Paragraphs 5, 6 and 7</p> <p>Mitigation, there is no fascial reason to limit the amount of any given application within the policy as the councillors can do this at the review meeting by providing a justification. I would however recommend that a limit of £1500 on any one application would ensure the Council retains control over the budget. To support this, change the annual agreed budget is already pre-set in the preceding December and no single or number of applications can be provided funding over that budgeted amount without the Council providing supporting evidence to change the budgeted allowance.</p> <p>Added to this there is no fascial reason to ask for application for over £500 to be submitted before 30th September in any year. In the past five years no application has been made for following years funding and no applications have been considered when setting the grants budget in the December of the previous year that I can document.</p> <p>Section 3, section 3.10 , 3.11 act as the final check and balance to support the removal of Section one, Paragraphs 5 , 6 , 7</p> <p>As its currently written this very restrictive policy restrictions are unnecessary and can be seen as of out of touch and do not promote the cooperative and collaborative vision that the Council wish to support and encourage residents and groups to apply f or funding to promote and undertake activities within the village for the village.</p> <p>RESOLVED It was approved to make changes as above and present to next meeting for approval.</p>	Clerk
<p>RPC24/0070 Approve getting quote for external power supply to Community Garden for use for the Christmas tree lights.</p> <p>RESOLVED To put in a separate supply would be costly to install and expensive to run each month. RP will look at possibility of getting a feed from ORRI building and coming to some arrangement to contribute to electricity used.</p>	RP
<p>RPC24/0071 To consider an application from the owner of no 1 Kinewell close to purchase a plot of land at the rear of his property and to rent a further parcel of land.</p>	

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<p>RESOLVED Item discussed and previous boundary issues considered. Vote taken it was unanimously agreed that RPC will NOT consider selling any land in their ownership. RP will advise resident.</p>	RP
<p>RPC24/0072 To receive and approve funding request from Axe & Compass for event in 2025.</p> <p>RESOLVED This application has not been resubmitted as yet and will be added to agenda once received.</p>	
<p>RPC24/0073 Receive and agree action from ROSPA for Peace Park, Outdoor Gym and MUGA.</p> <p>RESOLVED Some items on the Peace park inspection report have been checked since report written and the defects may have been due to dry weather conditions making wood shrink back and cause temporary issue.</p> <p>Quote to be obtained for other works from Play Safety and agreed at next council meeting.</p> <p>CH will contact our grounds maintenance contractor to investigate spraying off the path to remove excess vegetation.</p>	Clerk CH
<p>RPC24/0074 To receive and approve quotation for moving memorial at cemetery.</p> <p><i>It would be £190 + vat to move this memorial.Regards, Richard RGR Memorials</i></p> <p>RESOLVED It is approved that we accept this quotation, and try to recoup monies from Coop group, clerk to instruct contractor.</p>	Clerk
<p>RPC24/0075 To acknowledge payments made and approve any outstanding Invoices.</p> <p>RESOLVED No Invoice received this month for Community Garden Mtce,. Payment to be approved for Caretaker salary</p>	

Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power
Lisa Ritchie	£621.64	£0.00	£621.64	Clerks Salary , new rate from Nov 2023	Staffing, Clerk Salary	31	LGA 1972, s112
Tony Knight	£495.73	£0.00	£495.73	Caretaker Salary, from 22.04.2024, 5 hrs Village Hall, 5 hrs Recreation Ground	Staffing, Housekeeper Salary	32	LGA 1972, s112
HMRC	£155.40	£0.00	£155.40	Clerk PAYE	Clerks PAYE	31	LGA 1972, s112

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BT	£54.09	£10.82	£64.91	Broadband/telephone	Broadband and Telephone	36	LGA 1972, s111
NNC	£91.67	£18.33	£110.00	Garden Waste Subscription	Cemetery Chapel Mtce	24	OSA 1906, s 9 and 10
Amazon	£181.66	£36.34	£218.00	Purchaes of Fridge for Village hall and Recreation ground	Football Club Housekeeping/Village Hall Mtce	91/16	LG(MP)A 1976, s19
Scribe	£561.60	£112.32	£673.92	Finance Package	Office Expenses, Finance Package	49	LGA 1972, s142
Ringstead Community Group	£500.00	£0.00	£500.00	Grant monies	S.137 & Grant Monies	66	LGA 1972, s137
Anglian Water	£19.06	£0.00	£19.06	Cemetery Chapel Water	Cemetery Chapel Mtce	24	LG(MP)A 1976, s19
Anglian Water	£21.00	£0.00	£21.00	Water Village hall	Village Hall Water	65	LG(MP)A 1976, s19
EON	£115.15	£5.96	£125.11	Rec Ground Electricity	Football Club electricity	88	LGA 1972, s111
VALDA				Village Hall Electricity	Village Hall Electricity	61	LG(MP)A 1976, s19
SSE	£257.40	£12.87	£270.27	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3
			£3,275.04				
A Harvey	tbc				Open Spaces Community Garden	14	OSA 1906, s 9 and 10
JJB Grab Hire	£531.00	£106.20	£637.20	Quote 22144	Open Spaces Community Garden	14	OSA 1906, s 9 and 10
Colson & Loaring	£2,250.00	£450.00	£2,700.00	Railings works	Cemetery Chapel Mtce	24	LGA 1972s214(6)
Richard Phillips	£25.00	£0.00	£25.00	Wreath for D Day service	Expenses		
			£7,311.93				

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*tbc

Signed

Signed

Printed

Printed

Date

Date

24.06.2024	£65.00	£0.00	£65.00	24.06.2024	Village Hall Hire	Hirer
21.06.2024	£175.50	£0.00	£175.50	21.06.2024	Recreation Ground Bookings	Hirer
21.06.2024	£65.00	£0.00	£65.00	21.06.2024	Recreation Ground Bookings	Hirer
21.06.2024	£52.00	£0.00	£52.00	21.06.2024	Village Hall Hire	Hirer
21.06.2024	£250.00	£0.00	£250.00	21.06.2024	Cemetery Purchase	Funeral Directors (Crowsons)
10.06.2024	£199.35	£0.00	£199.35	26.06.2024	Interest	TSB
03.06.2024	£69.00	£0.00	£69.00	03.06.2024	Village Hall Hire	Hirer
			£875.85			

RPC24/0076 Reporting

We have been made aware of some criminal damage/theft on land behind Kinewell Close, trees have been cut down and resulting timber removed. Clerk to write to all residents of Kinewell Close, report to police and insurance company for action

RP has written to diocese for a faculty for railings at cemetery, will update council as soon as practicable

RP has drafted letter to Environment Agency with regards to their poplar trees which border Kinewell lake. KB to provide clerk with contact email address to send letter to.

The footpath that runs alongside the Peace park has had the hedge cut back for a resident to replace fence, this is not RPC owned or maintained land, the footpath is covered in the hedge waste. Clerk will report on fix my street, although it is believed that the developers for Bramble close are responsible for the maintenance.

Clerk

KB

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<p>Bins in village seem not to have all been emptied again, we seem to have an issue when the regular crew are on holiday.</p> <p>The garden waste bins at Cemetery have also not been emptied despite now having stickers on them, Clerk has reported to NNC.</p> <p>Still having issues with rubbish being left in Peace Park and not put in bins, Cllrs regularly walking through there and picking up rubbish.</p> <p>The locking of the gate at night at Kinewell Lake seems to be working well.</p> <p>Recreation ground getting good number of bookings, we have had an enquiry from an adult team but as we have no shower facilities this will not be something we can accommodate.</p> <p>RPC24/0077 Items for next agenda</p> <p>How we communicate with village.</p>	
<p>RPC24/0078 2049 Close <u>Date of Next Parish Council Meeting: Wednesday 14 Aug 2024 at 1930</u></p>	

Action	By Whom
Publish Minutes	Clerk
Explore adding camera/s to existing CCTV	TK
Accept quote for works to cemetery chapel roof	Clerk
Update RPC Grant award policy	Clerk
Investigate providing power to Community Garden	RP
Respond to request regarding purchase of land	RP
Request quote for works to Peace park from ROSPA	Clerk
Request Grounds Maintenance contractor weedkiller application to path	Clerk
Accept quote for moving of memorial stone from RGR Memorials	Clerk
Report peace park footpath on Fix my Street	Clerk